SUBJECT OUTLINE

1. General subject information

Subject code and name:	
WIL201A Professional Placement I	
Subject type:	**Credit points:**
Core	6 credit points
Pre-requisite:	**Subject level:**
Successful completion of 30 credit points is required, including 24 credit points at level 100.	200
Subject workload:	

Successfully completing this subject will require you to commit to a balance of class time, pre and post work and online activities as outlined below:

Total timetabled or WIL hours:	Total personal study hours:	Total subject workload hours:
minimum 300 hours	90 hours	390 hours

2. Detailed subject information

Subject rationale:

In order to become successful in the workplace, it is essential that students apply knowledge and skills taught over the course of study.

This subject provides students with the opportunity to apply theory and skills gained during their course of study while gaining professional experience to enhance their employability and to apply the theory and skills learnt while studying in a professional setting.

On placement, students are engaged with an industry and community partner on a continuing basis throughout the study period, with the student partaking in and contributing to the company's day to day activities and projects.

The placement provides the practical and professional setting in which the student can integrate theory and practice and facilitate self-reflection.

Students will reflect upon their role and its connection to larger goals and upon their industry expectations. Students will develop and work towards goals and monitor their progress. Students will explain the connections and differences between theory (the concepts and principles taught) and practice, as experienced on placement.

This subject also allows students the opportunity to explore their professional interests; test their industry expectations; apply, practice and develop real world employability skills; and form professional networks for future career success.

Subject learning outcomes:

The learning outcomes for this subject and the related assessment tasks are outlined in the table below:

No	Subject learning outcome	Assessment task(s) in which this learning outcome is assessed
a)	Discuss the professional setting, expectations and progress	1, 2, 3
b)	Examine employability skills for professional development	1, 2, 3
c)	Relate academic learning to professional experience	3
d)	Apply employability skills consistently in a variety of professional settings	1, 2, 3

Delivery modes:

Select all applicable delivery modes for the subject:

	Types of delivery
	Lecture/Tutorial (on campus)
✓	E-learning (online campus)
	Multi-modality (Mixed/Blended/Hybrid)
✓	Work-integrated learning activity
	Intensive delivery
	Other – please specify here:

Work Integrated Learning:

N/A

3. Assessment information

Learning outcomes for this subject are assessed using a range of assessment tasks as described in the table below.

No	Assessment task	Weighting	Assessment due (week/s)	Subject learning outcomes to be assessed
1	Journal Entry 1	30%	6	a, b, d
2	Journal Entry 2	30%	9	a, b, d
3	Report	40%	12	a, b, c, d

4. Submitting your assessment tasks

SUBJECT OUTLINE

Most assessment tasks are submitted using the Learning Management System, Moodle. For more instructions on submitting the assessment tasks, please refer to the instructions in Moodle for more specific information of the subject assessment submission requirements.

5. Late submission, requests for an extension or deferred assessment

There are penalties for late submission of assessment tasks.

If you would like to request an extension to a submission deadline of your assessment or would like to request a deferred assessment, you need to meet the eligibility requirements.

Please refer to the Assessment Policy for more information on late submission penalties, requests for extensions and deferred assessments.

6. Broad topics to be covered

Topic:
N/A

Please note that these topics are often refined and subject to change so for up to date weekly topics and suggested reading resources, please refer to the Moodle subject page.

7. Learning resources:

Learning resources:
Recommended textbook, journal or other reading: Textbooks: Cole, K. (2018). *Leadership & management: theory and prac*tice (7th ed.). Melbourne: Cengage. Deresky, H. (2017). *International management: Managing across borders and cultures, texts and cases* (9th ed.). Boston: Pearson. Harwood, L., Owens, L. & Kadakia, C. (2016). *Your career: How to make it happen* (9th ed.). Melbourne: Cengage. Levi, D. (2017). *Group dynamics for teams* (5th ed.). London: Sage Publications. Lewis, R. (2018). *When cultures collide: Leading across cultures* (4th ed.). London: Nicholas Brealey Publishing. Perlitz, L. (2015). *Professional business skills* (3rd ed.). Melbourne: Cengage.

Journals:

Academy of Management Journal

Academy of Management Review

Business Communication Quarterly

Harvard Business Review

Human Resource Management Journal

International Business Review

Journal of Organizational Culture, Communications and Conflict

Leadership in Action

Websites:

Department of Jobs and Small Businesses
https://www.jobs.gov.au/

Fairwork NSW
https://www.fairwork.gov.au/

Job Outlook
https://joboutlook.gov.au/

Labour Market Information Portal
http://lmip.gov.au/

LinkedIN
www.linkedIN.com

ManpowerGroup Research Centre
https://www.manpowergroup.com.au/research/research.aspx

My Future
https://myfuture.edu.au

PwC Talent & Workforce
https://www.pwc.com.au/people/talent-and-workforce.html

Safework NSW

https://www.safework.nsw.gov.au

8. Additional resource requirements:

Additional facilities, equipment, software and other resources (if applicable):
N/A

9. History

No	Change history	Last reviewed by:	Last updated on:	Approved by Learning & Teaching Committee on:
1.0	Created		12 December 2018	TBA
2.0	Updated the following: Assessment due dates Resources list Prerequisite requirements	VA	17 June 2019	Approved by AB 21.06.2019
3.0	Updated assessment due dates and task types for assessments 1 and 2	AS	31 Jan 2020	31 Jan 2020