

Optional Withdrawal Protection Plan

The TEAN Withdrawal Protection Plan guarantees, if you give notice at least 7 days prior to your program start date, a refund of the original program payment, **minus** your \$95 application deposit, withdrawal protection fee, and extra charges such as late fees, change fees, optional add-ons, etc.

Is this plan a good idea to purchase?

If you're worried you will have to withdraw after the payment deadline, (due to medical reasons, waiting to hear about other commitments, or to be prepared for an unforeseen circumstances) this plan may be a good option for you.

Which TEAN programs are eligible for the Withdrawal Protection Plan?

Programs in China, Japan, Singapore, South Korea, Thailand and Vietnam are eligible for the Withdrawal Protection Plan. TEAN programs in Australia, New Zealand and Fiji are excluded.

What amount would be due for a withdrawal without this plan?

You would pay according to our standard [TEAN Cancellation Policy](#) if you don't sign up for this plan.

If I have purchased this plan and decide to withdraw, what do I need to do?

You must notify TEAN in writing of your decision to withdraw at least 7 days prior to your program start date (example: program starts on June 12, you must email TEAN by 11:59pm on June 5). If you notify us of your decision to withdraw within the week prior to your program start date, you would not be eligible for a refund.

What about extra charges that weren't part of the original program price?

Any extra charges, like housing deposits, late fees, change fees, optional excursions, etc are not refunded to you if you withdraw and have this plan.

How to purchase the optional withdrawal protection:

You must submit **this form and payment amount listed below** by the program payment deadline. You must do both to receive the plan. The withdrawal protection fee is non-refundable and non-transferable to other TEAN sessions or participants.

PRICING – WITHDRAWAL PROTECTION PLAN

Select your program to be covered by TEAN Withdrawal Protect. The amount listed is an additional charge that will be added to your total program cost. Both the completed form and payment must be submitted by your program's Payment Deadline.

TEAN Programs

- Summer Programs – US \$350
- Back to Back Summer Programs* - US \$500
- J-Term/Winter Programs – US \$300
- Semester/Year Programs – US \$650

*The form and payment must be received prior to the payment deadline of the first session for back-to-back summer programs.

Payment can be made via credit card on the TEAN website here: <https://teanabroad.org/credit-card-payments/>

Reminder: Programs in Australia, New Zealand and Fiji are excluded from the Withdrawal Protection Plan.

CONFIRMATION OF PLAN

- I understand that I will not have Optional Withdrawal Protection until I sign this form and return it to my Program Manager and make the required payment.
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PARTICIPANT AUTHORIZATION

First Name

Last Name

Program City, Term, Year

By signing below, I understand and agree that I am electronically signing this form. I certify that I have read and fully understand the above provisions and agree to abide by them. Additionally, I understand that I must submit this completed form to my Program Manager and submit payment for the Optional Withdrawal Protection Plan by the program payment deadline.

Signature

Date